Make Online Payments

Online payments can now be made using either a Visa or MasterCard credit or debit card. You can access the payment portal by clicking on the link $Make a payment$, which is located on the yellow bar on the front page of the school’s website.

Items that can be paid include voluntary school contributions, subject contributions, excursions, sales to students, and Creative and Practical Arts activities (including Band). The category called Other can cover miscellaneous items and can also be used to make a complete payment of a school invoice.

When you access the $Make a payment$, you must enter:

- the student’s name and class; OR
- the student’s name and date of birth.

These details must be entered each time you make a payment because student information is not held or saved within this payment system. (If you know the invoice number, you can enter this. Please note that this is an optional field.)

This is a secure payment system hosted by Westpac to ensure that your credit/debit card details are captured in a secure manner. These details are not passed back to the school.

You can check and change any details of the payment before the payment is processed. Details of the payments are passed daily to the school where they will be receipted against your child’s account. Receipts can be emailed and/or printed. Please note that a further receipt will not be issued by the school.

Detailed instructions can be found in the Newsletters & Notes section of our website. For any enquiries regarding the Online Payment process, please contact the school office.